

2018-2019 Refund Instruction Form

This form ONLY needs to be completed by students who have financial aid in excess of their direct charges, in the consortium term marked below, and wish for Providence College to send the excess money to a third party. Please note that you should use your refund for any outstanding balance at your host program before using it for indirect expenses. ****Funds will be refunded after the Fall/Spring disbursement dates (usually mid-Sept. and mid-Feb.)**

Office Use Only		
First Name:	# of Pages:	Tracking Code:
Last Name:	Current Status:	Prepped by:
BID:	Prior Status:	Date Prepped:

Student Information
Student Name: _____
Banner ID: _____
Phone Number: _____
Parent Email Address: _____

Host Program Information
Host Program Name: _____
First day of class at Host Program: _____
Country where student is studying abroad: _____
Study Abroad Term: (check one)
<input type="radio"/> Summer 2018 <input type="radio"/> Fall 2018 <input type="radio"/> Spring 2019 <input type="radio"/> Fall 2018 & Spring 2019
*The Refund of Financial Aid from PC can be split between parents and the HOST PROGRAM.

Refund Instructions	
<input type="radio"/> I would like ___% of my eligible refund in the consortium term listed above to be sent to my PARENT/GUARDIAN. <i>*Parent/Guardian must then be responsible for paying Host Program for all non-tuition related expenses.</i>	<input type="radio"/> I would like ___% of my eligible refund in the consortium term listed above to be sent to my HOST PROGRAM. <i>*Parent/Guardian must contact Host Program to ensure balance is paid in full.</i>
\$ _____ Name: _____ Address: _____ _____ _____	\$ _____ Name: _____ Address: _____ _____ _____

Student Certification
<p>I understand that any federal, state, institutional, outside resources, and/or alternative financing that I have received or applied for cannot be transferred per my instructions until the money is actually received from the agency administering those programs. I understand that my financial aid is applied to my Providence College billing statement first, which includes but is not limited to, home tuition, study abroad fee, and other fees if applicable. I understand the amount specified above may be less if funding has changed since the time this form was completed or additional charges have been incurred and may not cover my host charges in full. It is the student's and parents' responsibility to check with the Host Program to ensure that the balance is satisfied.</p>
STUDENT'S SIGNATURE: _____ DATE: _____