

Appeal Form

Passing of a parent/guardian/spouse
Divorce or Separation

Student Name	
Student Banner ID	
Today's Date	
Student or Parent Signature*	

<i>office use only</i>	
# of pages	
current status	
prior status	
track code	spcond
prepped by	
date prepped	

* Your signature on this form indicates that information submitted is true and complete to the best of your knowledge.

When to Use this form:

This form is designed to help families communicate changes related to separation, divorce or a passing that occurred **after** the 1819 FAFSA and CSS PROFILE were filed. You cannot use this appeal form for divorce/separation until the parents reside at different addresses.

Returning Students

- Decisions on appeals received during the summer break will be finalized mid-September and those received during the fall semester will be finalized mid-February. Results posted in CyberFriar.
- Your bill is still expected to be paid on time and you should not wait for the results of your appeal before paying your bill.
- Submission of an appeal is not a guarantee of additional funding and does not prevent a financial hold being placed on the student account.


Incoming Freshman

- All appeals received before 4/21 will be reviewed on a rolling basis. While not guaranteed, we will make every attempt to respond by your Admission deposit deadlines*.
- You should not wait for appeal results to make your enrollment decision.
- Decisions on appeals received after 5/1 will follow the Returning Student Policy (see box to the left).

**Early Decision I Jan. 15, Early Decision II, Mar. 1 and Early Action & Regular Decision May 1*

Submit **all** of the following:

Omitting any items below will delay the appeal process. Also, if selected for verification by the U.S. Department of Education you may be asked for additional documentation.

- 2016 W2(s)
- 2016 Federal Tax Return
- 2017 Federal Taxes
 -  check here if not filed yet
- 2017 W2(s)
- Letter detailing present household situation
- Proof of address for the non-custodial parent that has moved out (i.e. utility bill, lease)
- Other supporting documents that strengthen your appeal
- Complete grid on back - do not leave any fields blank



Do not leave any fields blank.
Use "n/a" if question does not apply.

Divorce/Separation

<u>Household</u>			
Date of Divorce or Separation			
Name of custodial parent <i>(This should be the parent student resides with >50%)</i>			
Updated number of people in your household			
Updated number of people in college <i>(Undergraduate only; do not include parent in # in college)</i>			
<u>Income</u>			
	Annual Amount	Monthly Amount	
Child support paid since separation/divorce	\$	\$	
Child support received since separation/divorce	\$	\$	
Alimony paid since separation/divorce	\$	\$	
Alimony received since separation/divorce	\$	\$	
<u>Assets</u>			
Amount in custodial parents cash, checking, savings as of today	\$		
Amount in custodial parents assets <i>(i.e. stocks, bonds, mutual funds, CD, non-retirement funds)</i>	\$		
Net worth of business <i>(i.e. report only custodial parent's portion)</i>	% Owned	Worth	Debt
		\$	\$
Net worth of other real estate <i>(i.e. report only custodial parent's portion)</i>	% Owned	Worth	Debt
		\$	\$
Net worth of primary residence <i>(i.e. report only custodial parent's portion)</i>	% Owned	Worth	Debt
		\$	\$

Passing of a Loved One

<u>Household</u>			
Date Parent (or Spouse) passed			
Updated number of people in your household			
Updated number of people in college <i>(Do not include parent in # in college)</i>			
<u>Income</u>			
Amount of Life Insurance benefit received			
Amount of Social Security Benefit received or will receive	Annual Amount	Monthly Amount	
	\$	\$	
Amount of Pension/Retirement received or will receive	Annual Amount	Monthly Amount	
	\$	\$	