

Loss of bonus/overtime not considered

Student Name	
Student Banner ID	
Today's Date	
Student or Parent Signature*	

<i>office use only</i>	
# of pages	
current status	
prior status	
track code	spcond
prepped by	
date prepped	

* Your signature on this form indicates that information submitted is true and complete to the best of your knowledge.

When to Use this form:

This form is designed to help families communicate involuntary loss of wages, employment or benefit in 2017. Losses experienced in 2018 may not be reviewed until the mid-point of the calendar year.

Returning Students

- Decisions on appeals received during the summer break will be finalized mid-September and those received during the fall semester will be finalized mid-February. Results posted in CyberFriar.
- Your bill is still expected to be paid on time and you should not wait for the results of your appeal before paying your bill.
- Submission of an appeal is not a guarantee of additional funding and does not prevent a financial hold being placed on the student account.



Incoming Freshman

- All appeals received before 4/21 will be reviewed on a rolling basis. While not guaranteed, we will make every attempt to respond by your Admission deposit deadlines*.
- You should not wait for appeal results to make your enrollment decision.
- Decisions on appeals received after 5/1 will follow the Returning Student Policy (see box to the left).

**Early Decision I Jan. 15, Early Decision II, Mar. 1 and Early Action & Regular Decision May 1*

Submit **all** of the following:

Omitting any items below will delay the appeal process. Also, if selected for verification by the U.S. Department of Education you may be asked for additional documentation.

- 2016 W2(s)
- 2016 Federal Tax Return
- 2017 W2(s) or last paystub from previous employer
- Recent paystub from new employer
 -  check here if not applicable
- 2017 Federal Taxes
 -  check here if not filed yet
- Detailed Letter of Explanation (include date loss began and overall loss)
- Unemployment Benefit Statement (indicate no benefits received or provide agency statement)
- Severance Benefit Statement (indicate none received or provide employer statement)
- Other supporting documents that strengthen your appeal
- Complete grid on back - do not leave any fields blank



Do not leave any fields blank.
Use "n/a" if question does not apply.

Wages

	Actual Income January 1, 2018 through TODAY	Estimated Income TODAY through December 31, 2018
W2 Wages for parent 1		
W2 Wages for parent 2		

Business/Rental Income

	Actual Income January 1, 2018 through TODAY	Estimated Income TODAY through December 31, 2018
Business Income <i>(from Schedule C, E or F)</i>		
Rental Income <i>(from Schedule E)</i>		

Other Taxable Income

	Expected 2018 total
Alimony	
Severance	
Unemployment	
Retirement/Pension Income <i>(taxable portion only)</i>	
Social Security Benefit <i>(taxable portion only)</i>	
Other Taxable Income Type:-----	

Untaxable Income

	Expected 2018 total
Child Support Received	
Housing Allowance <i>(military and clergy)</i>	
Retirement/Pension Income <i>(untaxable portion only)</i>	
Social Security Benefit <i>(untaxable portion only)</i>	
Other Taxable Income Type:-----	