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First Name -	# of pages -	Track Req – DVW20
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BID -	Prior Status -	Date prep -

## 2022-2023 Dependent Verification Worksheet

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding and/or disbursing Federal Student Aid, we must ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and other required documents. If there are differences, your FAFSA information may need to be corrected or we may ask for additional information to resolve discrepancies. You and at least one parent must complete and sign this worksheet and attach any required documents by the deadline communicated to you by the Office of Financial Aid. If you have questions about verification, contact us as soon as possible so that the release of your financial aid will not be delayed or reduced.

STUDENT INFORMATION	
Student Name:	Today's Date:
Banner ID:	Class of:
Home Address:	

FAMILY GRID
<p>In the grid below, include the following people in <b>your custodial parent's household</b>: (if more space is needed, attach a separate page with the student's name and Banner ID number at the top).</p> <ul style="list-style-type: none"> <li>• <b>You the student</b></li> <li>• <b>Your Custodial Parent(s)</b> <ul style="list-style-type: none"> <li>○ Include step-parent if custodial parent is re-married</li> <li>○ Include both of your legal parents (biological and/or adoptive) if they live in the same house (regardless of marital status and gender).</li> </ul> </li> <li>• <b>Your Siblings &amp; Your Parents' Other Children</b> <ul style="list-style-type: none"> <li>○ Include siblings/step-siblings and other children if your parents will provide more than half of their support from 7/1/2022 through 6/30/2023 even if they do not live with your parents.</li> </ul> </li> <li>• <b>Other People</b> <ul style="list-style-type: none"> <li>○ Include other people (i.e. grandparents, cousins) if they now live with your parents and they provide more than half of their support and will continue to provide more than half of their support through 6/30/2023.</li> </ul> </li> </ul>

FULL NAME	AGE	RELATION TO STUDENT	COLLEGE ATTENDING IN 2022-2023	UNDERGRADUATE OR GRADUATE PROGRAM?	WILL BE ENROLLED AT LEAST HALF-TIME?
		SELF	PROVIDENCE COLLEGE		

## PARENT INCOME - CHECK ONLY ONE CIRCLE

I have filed a 2020 Federal Income Tax Return and have, or will use, the IRS Data Retrieval Tool. My 2020 W-2's are attached.

I have filed a 2020 Federal Income Tax Return and have, or will submit, a signed copy (or provide a copy of my 2020 tax return transcript). My 2020 W-2's are attached.

I am NOT filing a 2020 Federal tax return because I (and my spouse) did not earn enough and are not required to file. My 2020 W-2's are attached.

**Initial one:**

\_\_\_\_\_ Attached is my IRS non-filer statement

\_\_\_\_\_ I attempted to obtain my IRS non-filer statement but was unable to do so

Employer's Name	Total Amount Earned	Was there a W-2 Issued? (Y or N)	W-2 Attached? (Y or N)

I am NOT filing a 2020 Federal tax return because I (and my spouse) did not work during 2020.

**Initial one:**

\_\_\_\_\_ Attached is my IRS non-filer statement

\_\_\_\_\_ I attempted to obtain my IRS non-filer statement but am unable to do so

## STUDENT INCOME - CHECK ONLY ONE CIRCLE

I have filed a 2020 Federal Income Tax Return and have, or will use, the IRS Data Retrieval Tool. My 2020 W-2's are attached.

I have filed a 2020 Federal Income Tax Return and have, or will submit, a signed copy (or provide a copy of my 2020 tax return transcript). My 2020 W-2's are attached.

I am NOT filing a 2020 Federal tax return because I did not earn enough and am not required to file. My 2020 W-2's are attached.

Employer's Name	Total Amount Earned	Was there a W-2 Issued? (Y or N)	W-2 Attached? (Y or N)

I am NOT filing a 2020 Federal tax return because I did not work during 2020.

## CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. Both signatures are required and cannot be digital.

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PARENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## HELPFUL RESOURCES

**IRS Data Retrieval:** The best way to verify income for tax filers is by using the IRS DRT that is part of FAFSA on the Web at FAFSA.gov (select 'Make a Correction'). You can use this tool 2-3 weeks after you electronically submit your taxes (or 8-11 weeks by paper). If you are not eligible to use the IRS DRT follow the IRS Tax Transcript instructions below.

**Transcript Request:** Go to [www.irs.gov/transcript](http://www.irs.gov/transcript) and select 'Get Transcript ONLINE' or 'Get Transcript by MAIL.' The online option will present security questions comprised of information from prior tax years. By mail option requires you to present your social security number, date of birth, and your exact address used on your 2020 tax return. If a 2020 amended tax return was filed, you must *also* submit a signed copy of the IRS Form 1040X and a paper copy of the IRS Tax Return Transcript—the DRT is not acceptable.

**Non-Filer Statement:** An IRS confirmation statement of non-filing is obtained by completing an IRS Form 4506-T and checking box 7 (form is available on our website). Form must be dated on or after October 1, 2021 that indicates a 2020 IRS income tax return was not filed with the IRS.

**Married Filing Separate:** Parents who are married and file separate (or are unmarried but live together) cannot use the IRS data retrieval tool. Both parents must submit a tax return transcript or signed copies of their 2020 tax returns.