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## 2023-2024 Independent Verification Worksheet

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding and/or disbursing Federal Student Aid, we must ask you to confirm the information you and your spouse reported on your FAFSA. To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and other required documents. If there are differences, your FAFSA information may need to be corrected or we may ask for additional information to resolve discrepancies. You must complete and sign this worksheet and attach any required documents by the deadline communicated to you by the Office of Financial Aid. If you have questions about verification, contact us as soon as possible so that the release of your financial aid will not be delayed or reduced.

STUDENT INFORMATION	
Student Name:	Today's Date:
Banner ID:	Class of:
Home Address:	

CERTIFICATION AND SIGNATURES
The person signing this worksheet certifies that all of the information reported on it is complete and correct. Signature is required and cannot be digital.
STUDENT'S SIGNATURE _____ DATE _____

FAMILY GRID
In the grid below, include the following people in <b>your household</b> : (if more space is needed, attach a separate page with your name and Banner ID number at the top). <ul style="list-style-type: none"> <li><b>You the student</b></li> <li><b>Your Spouse</b> (if married)</li> <li><b>Your Children</b> <ul style="list-style-type: none"> <li>Include your children/step-children if you will provide more than half of their support from 7/1/2023 through 6/30/2024 even if they do not live with you.</li> </ul> </li> <li><b>Other People</b> <ul style="list-style-type: none"> <li>Include other people (i.e. grandparents, cousins) if they now live with you, provide more than half of their support and will continue to provide more than half of their support through 6/30/2024.</li> </ul> </li> </ul>

FULL NAME	AGE	RELATION TO STUDENT	COLLEGE ATTENDING IN 2023-2024	UNDERGRADUATE OR GRADUATE PROGRAM?	WILL BE ENROLLED AT LEAST HALF-TIME?
		SELF	PROVIDENCE COLLEGE		

## STUDENT INCOME - CHECK ONLY ONE CIRCLE

I have filed a 2021 Federal Income Tax Return and have, or will use, the IRS Data Retrieval Tool. My 2021 W-2's are attached.

I have filed a 2021 Federal Income Tax Return and have, or will submit, a signed copy (or provide a copy of my 2021 tax return transcript). My 2021 W-2's are attached.

I am NOT filing a 2021 Federal tax return because I (and my spouse) did not earn enough and are not required to file. My 2021 W-2's are attached.

**Initial one:**

\_\_\_\_\_ Attached is my IRS non-filer statement

\_\_\_\_\_ I attempted to obtain my IRS non-filer statement but was unable to do so

Employer's Name	Total Amount Earned	Was there a W-2 Issued? (Y or N)	W-2 Attached? (Y or N)

I am NOT filing a 2021 Federal tax return because I (and my spouse) did not work during 2021.

**Initial one:**

\_\_\_\_\_ Attached is my IRS non-filer statement

\_\_\_\_\_ I attempted to obtain my IRS non-filer statement but am unable to do so

## HELPFUL RESOURCES

**IRS Data Retrieval:** The best way to verify income for tax filers is by using the IRS DRT that is part of FAFSA on the Web at FAFSA.gov (select 'Make a Correction'). You can use this tool 2-3 weeks after you electronically submit your taxes (or 8-11 weeks by paper). If you are not eligible to use the IRS DRT follow the IRS Tax Transcript instructions below. Parents who are married and file separate (or are unmarried but live together) cannot use the IRS data retrieval tool. Both parents must submit a tax return transcript or signed copies of their 2021 tax returns.

**Get Transcript Online:** Go to [www.irs.gov](http://www.irs.gov), click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.

**Non-Filer Statement:** An IRS confirmation statement of non-filing is obtained by completing an IRS Form 4506-T and checking box 7 (form is available on our website). Form must be dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS.