



2024-2025
Loss of Wages/Benefits
Loss of bonus/overtime not considered

Office Use Only	
# of Pages:	Tracking Code:
Current Status:	Prepped by:
Prior Status:	Date Prepped:

Student Name	
Student Banner ID	
Today's Date	
Email Address	
Student or Parent Signature*	
<p><i>* Your signature on this form indicates that information submitted is true and complete to the best of your knowledge</i></p>	

When to Use this form:

This form is designed to help families communicate involuntary loss of wages, employment or benefit in 2023. Losses experienced in 2024 may not be reviewed until the mid-point of the calendar year.

<p><u>Returning Students</u></p> <ul style="list-style-type: none"> • Decisions on appeals received during the summer break will be finalized mid-September and those received during the fall semester will be finalized mid-February. Results posted in CyberFriar. • Your bill is still expected to be paid on time and you should not wait for the results of your appeal before paying your bill. • Submission of an appeal is not a guarantee of additional funding and does not prevent a financial hold being placed on the student account. 	<p><u>Incoming Freshman</u></p> <ul style="list-style-type: none"> • While appeals will be reviewed on a rolling basis, a majority of decisions regarding need-based institutional eligibility will not begin until at least April. • We will make every attempt to respond to you by your admission deposit deadline*, however, you should not wait for appeal results to make your enrollment decision. • Decisions on appeals received after 5/1 will follow the Returning Student Policy (see box to the left). <p><i>*Early Decision(I) December 12, Early Decision(II) March 1 and Early Action & Regular Decision May 1</i></p>
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Submit all of the following:

Omitting any items below will delay the appeal process. Also, if selected for verification by the U.S. Department of Education you may be asked for additional documentation.

- 2022 W2(s)
- 2022 Federal Tax Return
- 2023 W2(s) and last paystub from previous employer
- Recent paystub from new employer
 - check here if not applicable
- 2023 Federal Taxes
 - check here if not filed yet
- Detailed Letter of Explanation (include date loss began and overall loss)
- Unemployment Benefit Statement (indicate no benefits received or provide agency statement)
- Severance Benefit Statement (indicate none received or provide employer statement)
- Other supporting documents that strengthen your appeal
- Complete grid below- do not leave any fields blank

Wages

	Actual Income January 1 st through TODAY	Estimated Your Income TODAY through December 31, 2024
W2 Wages for parent 1	You must submit the most recent paystub you have for each parent working	
W2 Wages for parent 2		

Business/Rental Income

	Actual Income January 1 st through TODAY	Estimate Your Income TODAY through December 31, 2024
Business Income <i>(from Schedule C, E or F)</i>	You must submit the most recent balance sheet you have for each business/rental	
Rental Income <i>(from Schedule E)</i>		

Other Taxable Income

	Expected 2024 total
Alimony	
Severance	
Unemployment	
Retirement/Pension Income <i>(taxable portion only)</i>	
Social Security Benefit <i>(taxable portion only)</i>	
Other Taxable Income Type: _____	

Untaxable Income

	Expected 2024 total
Child Support Received	
Housing Allowance <i>(military and clergy)</i>	
Retirement/Pension Income <i>(untaxable portion only)</i>	
Social Security Benefit <i>(untaxable portion only)</i>	
Other Taxable Income Type: _____	