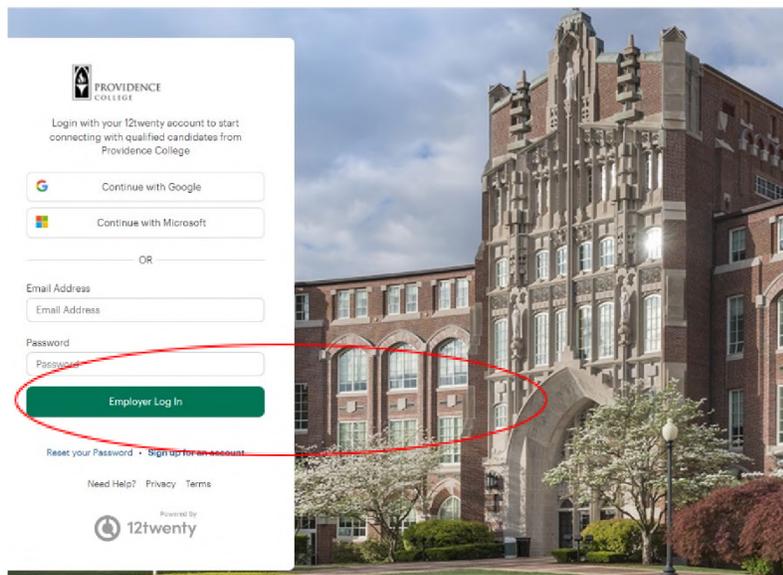


# Activating Your FriarHub Account

Step 1: Admin site login: <https://providence.12twenty.com/hire>

- Continue with Microsoft – Login in with credentials



Step 2: Welcome to Friar Hub Page

- Fill out Information Page, click complete sign up (green button at bottom of page)

-send email to Ellen Russo ([erusso3@providence.edu](mailto:erusso3@providence.edu)) letting her know that you have activated your account.

**Welcome to Friar Hub!**  
We're glad you are joining us! Get started by completing signup for your account.

First Name*	<input type="text" value="Laura R"/>
Last Name*	<input type="text" value="Pellecchia"/>
Work Email Address*	<input type="text" value="lpellecc@providence.edu"/>
Share my email with candidates	<input checked="" type="checkbox"/>
Employer*	<input type="text" value="Providence College"/>
Address*	<input type="text" value="1 Cunningham Sq"/>
Country*	<input type="text" value="United States (USA)"/>
City*	<input type="text" value="Providence - RI"/>
Postal Code*	<input type="text" value="02918"/>
Your Job Title*	<input type="text" value="Assoc. Dir"/>
Phone Number*	<input type="text" value="4014747086"/>

I agree to the Terms of Service and Privacy Policy. \*