

# PROVIDENCE COLLEGE

## Payroll Questionnaire for Non-Resident and Resident Aliens

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Social Security #: \_\_\_\_\_

What country are you from: \_\_\_\_\_

What type of VISA do you have: F   J  M  R  Other: \_\_\_\_\_

VISA#: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Do you have a Green Card: Yes  No

Are you a Resident Alien: Yes  No

Are you a Student: Yes  No  (Including Graduate Assistants)

Are you a teacher: Yes  No

On what date did you enter and begin residence in the United States: \_\_\_\_\_

Have you been in the U.S. continuously since that date? Yes  No

Please complete the following information:

# of days you have been in the U.S. this year \_\_\_\_\_

# of days you were in the U.S. last year \_\_\_\_\_

# of days you were in the U.S. the year before last \_\_\_\_\_

Are you aware of any treaty between your country and the United States governing the withholding and payment of taxes? If so, it is your responsibility to provide a copy of the treaty to Payroll.

Yes  No

**It is the responsibility of the employee to contact Human Resources prior to the expiration of your current VISA.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date